

# Assembly Commission

---

Venue: **Conference Room 4B – Tŷ Hywel**

---

Date: **Monday, 15 May 2017**

---

Time: **12.30 – 14.05**

---

Cynulliad  
Cenedlaethol  
Cymru

National  
Assembly for  
Wales



**Minutes:** AC(5)2017(5)

---

**Commission**

**Members:**

**Elin Jones AM (Chair)**

**Suzy Davies AM**

**Caroline Jones AM**

**Adam Price AM**

**Joyce Watson AM**

---

**Officials present:**

**Manon Antoniazzi, Chief Executive & Clerk of the Assembly**

**Adrian Crompton, Director of Assembly Business**

**Craig Stephenson, Director of Commission Services**

**Nia Morgan, Director of Finance**

**Anna Daniel, Head of Strategic Transformation, Head of Strategic Transformation**

**Natalie Drury-Styles, Head of Parliamentary Venues and Visitor Services**

**Al Davies, Senior International Relations and Protocol Manager**

**Sulafa Thomas, Head of Commission and Member Support**

**Gwion Evans, Head of Presiding Officer's Private Office**

**Rhuanedd Richards, Policy Adviser to the Llywydd**

---

**Others in**

**attendance:**

---

# **1 Introduction**

## **1.1 Introduction and apologies**

No apologies were received.

## **1.2 Declarations of interest**

There were no declarations of interest.

## **1.3 Minutes of the previous meeting**

The minutes of 5 April were agreed.

# **2 Meeting our Future Accommodation Needs**

Commissioners considered information that had been provided in response to queries they had raised at their previous meeting. They accepted the suggestions made, and identified areas where they would like to receive more detail.

# **3 Assembly Reform programme**

Commissioners received information about the results of their consultation on changing the name of the Assembly. They considered a number of options for next steps including related reputational, practical and financial issues.

Commissioners agreed to return to the issue at their next meeting, having given further consideration to the relationship to the scope of the legislative proposals that the Commission may wish to pursue during this Assembly term as a result of the devolution of new powers under Wales Act 2017.

# **4 Activity on the Assembly estate**

Commissioners considered proposals to change the way activity on the estate is managed and prioritised, with an aim that it better reflect the Commission's engagement priorities, enabling the estate, particularly the Senedd, to be used more purposefully and therefore become a key tool in promoting engagement with the Assembly and encouraging a more diverse audience onto our estate.

Commissioners acknowledged the pitfalls associated with the current way the estate is used, and supported a move to a more strategic approach for the purposeful and effective use of the estate. They identified some particular difficulties from their own knowledge and experience and suggested a number of mechanisms that could be useful in the process of managing activity more effectively. Further work will be done to prepare guidance to support the change.

## **5 Framework for the Assembly's International engagement during the Fifth Assembly**

Commissioners discussed a paper that set out a draft framework for developing a coordinated and meaningful international work programme, for the Fifth Assembly.

They were supportive of the intentions of the framework, to position the Assembly on the international stage as a small but distinct, innovative and progressive legislature, and agreed that the Commission's international engagement should be supported through a clear purpose. In particular they flagged the importance of being outwards looking, sharing what we do, and identifying other areas where there might be a role we could develop for further opportunities.

A delivery plan will be worked up, taking account of the Commission's views.

## **6 Papers to note**

### **6.1 ACARAC minutes**

The Minutes of the ACARAC meeting of 20 March were noted.

## **7 Any other business**

Commissioners requested an update in relation to security on the Cardiff estate.